Shade Maintenance

Leveling a Crooked Shade

1. Pull down shade until roller is exposed. Do not pull further to avoid pulling cloth off roller.

2. Stick a 5” strip of masking tape into the roller at opposite side from where it is going crooked. Place as close to edge as possible.

3. Roll up shade. If it is still going crooked:
   A. If shade is still crooked to the same side, add another strip of tape on top of the first one to and repeat.
   B. If shade is crooked to the opposite end, tear off about 1” from tape and repeat.

REMEMBER: After making above correction, your hand is still the best guide to rolling a shade straight. Watch the end of the roller as you roll up shade to see if shade is going even.

Adjusting the Cord Loop

The up and down limits on your clutch operated roller shade have been set at the factory, however, if the chain stop on the shade will not allow the shade to raise or lower all the way, an adjustment on the shade will need to be made.

If the shade will not raise all the way up due to the chain stop, take the shade out of the brackets and roll up the shade by hand and replace in brackets. The shade will now raise all the way.

If the shade will not lower all the way down due to the chain stop, take the shade out of the brackets and unroll the shade to the desired position. Place the shade into the brackets. The shade will now lower all the way.

Wrinkled Shade

Light wrinkles in a shade can be removed by lowering the shade and leaving in this position for 5 to 7 days. The wrinkles will smooth out from the warmth of the sun.

Warning

Young children can STRANGLE in cord and bead chain loops. They can also wrap cords around their necks and STRANGLE.

- Always keep cords and bead chains out of children’s reach.
- Move cribs, playpens, and other furniture away from cords and bead chains. Children can climb furniture to get to cords.
- Do not tie cords together. Make sure cords do not twist together and create a loop.
- Attach tension device to wall or floor. This can prevent children from pulling cords and bead chains around their necks. Fasteners provided with the tension device may not be appropriate for all mounting surfaces. Use appropriate anchors for the mounting surface conditions.

Care and Cleaning

Shades of Elegance™:
We suggest periodic vacuuming with a soft brush attachment. Wet cleaning of any shade is highly discouraged, especially those with cotton content.

Siesta Mylar Shades:
Clean mylar shades using a soft cloth that will not scratch the surface. Special care should be taken to not dent or wrinkle the shade.

Installation Instructions for:

Continuous Cord Loop Roller Shades

Congratulations on the purchase of your new Designer Series Roller Shades!
Step 1: Before Installing

Your new Shades of Elegance™ roller shades are wrapped at the factory with two layers of paper. The final inner paper wrap around the center of the shade is to protect the shade from damage and finger prints during installation. Only pick up the shade with the paper wrap and leave it on until the shade is fully installed up in the window.

Universal Brackets

Shades of Elegance™ Clutch Roller Shades features a tabbed and spring loaded pin-end bracketing system to be used with all applications.

Step 2: Mounting the Brackets (Cont.)

1. Insert the end of the shade with the pin into the round hole of the bracket so the end pin is depressed.
2. Keeping the pin end secured in its bracket, insert the tabs on the clutch into the rectangular slots. Once the two tabs are through the holes, gently pull downward on the clutch until the tabs are locked securely to the bracket. The bottom of the clutch should always point straight down.
3. Remove the paper wrapped around the shade mentioned in Step 1.

To the Wall or Front of the Window Molding

To the Ceiling or Top of the Window Frame

Step 3: Installing the Shade

1. Insert the end of the shade with the pin into the round hole of the bracket so the end pin is depressed.
2. Keeping the pin end secured in its bracket, insert the tabs on the clutch into the rectangular slots. Once the two tabs are through the holes, gently pull downward on the clutch until the tabs are locked securely to the bracket. The bottom of the clutch should always point straight down.
3. Remove the paper wrapped around the shade mentioned in Step 1.

Step 4: Install Cord Tensioner

IMPORTANT

In compliance with national safety regulations shades will not operate unless the cord tensioner is installed correctly! After the shade is installed, the cord tensioner must be secured to the wall.

1. Locate the tensioner as close to the shade as possible without interfering with the shade.
2. The tension on the cord/chain should be loose enough to allow free movement, but tight enough not to allow a hazardous loop.

Installing Decorative Shade Pulls

To avoid damage to the shade during shipping, the factory does not attach decorative shade pulls. When a metal decorative pull is ordered, a hole is predrilled through the bottom hem and marked with a plastic tag. Remove the plastic tag and insert the screw through the hole from the back. Screw into the metal decorative pull on the front of the shade using a phillips head screwdriver.
Installing Decorative Shade Pulls

Decorative Metal Pull:
To avoid damage to the shade during shipping, the factory does not attach decorative shade pulls. When a metal decorative pull is ordered, a hole is predrilled through the bottom hem and marked with a plastic tag. Remove the plastic tag and insert the screw through the hole from the back. Screw into the metal decorative pull on the front of the shade using a phillips head screwdriver.

Decorative Pull Ring or Tassel:
To attach a shade pull, locate the center of the bottom rail and mark lightly with a pencil. Use an awl to punch a hole at the pencil mark. Wrap the cord loop around the screw of the Higbee Button. Screw the Higbee Button into the bottom rail through the fabric until the slot on the back of the button is at the bottom of the shade, the cords should hang straight down.

Shade Maintenance

Leveling a Crooked Shade
1. Pull down shade until roller is exposed. Do not pull further to avoid pulling cloth off roller.
2. Stick a 5" strip of masking tape into the roller at opposite side from where it is going crooked. Place as close to edge as possible.
3. Roll up shade. If it is still going crooked:
   A. If shade is still crooked to the same side, add another strip of tape on top of the first one and repeat.
   B. If shade is crooked to the opposite end, tear off about 1" from tape and repeat.

REMEMBER: After making above correction, your hand is still the best guide to rolling a shade straight. Watch the end of the roller as you roll up shade to see if shade is going even.

Decorative Pull Ring or Tassel:

To attach a shade pull, locate the center of the bottom rail and mark lightly with a pencil. Use an awl to punch a hole at the pencil mark. Wrap the cord loop around the screw of the Higbee Button. Screw the Higbee Button into the bottom rail through the fabric until the slot on the back of the button is at the bottom of the shade, the cords should hang straight down.

Shade Maintenance

Wrinkled Shade
Light wrinkles in a shade can be removed by lowering the shade and leaving in this position for 5 to 7 days. The wrinkles will smooth out from the warmth of the sun.

Congratulations on the purchase of your new Designer Series Roller Shades!
Before Installing

Your new Shades of Elegance™ roller shades are wrapped at the factory with a layer of paper. The paper wrap around the center of the shade is to protect the shade from damage and finger prints during installation. Only pick up the shade with the paper wrap and leave it on until the shade is fully installed up in the window.

Bracket Configurations

Brackets for Standard Shades

Brackets for Reverse Roll Shades

Standard Shade Instructions

Mounting the Brackets:
• The mounting brackets for standard roller shades are suitable for side, top or wall mounting. Make sure that the brackets are perfectly level with each other.
• For an INSIDE MOUNT allow 1/2” clearance between the top of the frame and the top of the fully rolled shade.
• Always allow a small amount of play between the brackets and the roller ends to ensure proper roller function.

Installing the Shade into Brackets:
Slide the spring end into the the left bracket (Diagram A) and then fit the end with the pin into the left bracket (Diagram B).

After the shade is completely installed, carefully remove the paper wrap.

Reverse Roll Instructions

Mounting the Brackets:
• The mounting brackets for reverse roller shades are suitable for side, top or wall mounting. Make sure that the brackets are perfectly level with each other.
• For an INSIDE MOUNT allow 1/2” clearance between the top of the frame and the top of the fully rolled shade.
• Always allow a small amount of play between the brackets and the roller ends to ensure proper roller function.

Installing the Shade into Brackets:
Slide the spring end into the the right bracket (Diagram A) and then fit the end with the pin into the bottom of the left bracket (Diagram B).

After the shade is completely installed, carefully remove the paper wrap.

Adjusting Tension

Adjust or set the tension by turning the spring end adjust bracket clockwise with a standard screwdriver. It is recommended to make only 1/4 to 1/2 turns until the desired tension is reached.

Removing Shade from Brackets

For an OUTSIDE MOUNT shade, depress the pin end until the shade releases from the bracket.

For an INSIDE MOUNT shade, insert a thin blade flat head screwdriver between the shade barrel and the end bracket up against the pin. Depress the pin until the shade releases from the bracket.

IMPORTANT: Be sure to use a Standard (Flat Head) screwdriver as a Phillips Head can strip the plastic adjustment screw.
Congratulations on the purchase of your new Designer Series Roller Shades!

**Installation Instructions for:**

**Roller Shades w/ Cassette**

**Step 1: Install the Brackets**

Outside Mount: Install above the wood trim or window frame. Use the rear bracket holes.

Care should be taken to ensure all brackets are level.

Inside Mount: Install inside the window frame. Use the top bracket holes.

Install the two outside brackets first, no further than 2” in from each end of the headrail. Install the remaining brackets evenly spaced in increments of 24” or less. Care should be taken to ensure all brackets are level.

**Step 2: Mount the Headrail**

Place the back lip of the headrail on the bottom lip of all brackets.

Push the front of the headrail firmly upwards, then roll the headrail up and towards the window opening until it snaps into the brackets.
Motorized Wand Installation

Installation & Care Instructions
GETTING STARTED

A few simple tools are required:
- Measuring tape
- Power drill, drill bits
- ¼” Hex head and/or Phillips driver bit
- #2 Phillips head screwdriver
- Pencil

Additional fasteners other than those sent with your shade may be required depending on the mounting surface. Wallboard and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs and drill bits. Remember to always pre-drill holes in wood to avoid splitting.

STEP 1: BRACKET INSTALLATION

SHADES WITH HEAD RAIL

Shades are shipped with the required number of brackets for proper installation. End brackets should be located approximately 3” from either end. Depending on the width of the shade, additional brackets may be necessary, evenly spaced between the two end brackets.

Using the installation bracket as a template, measure to the center of the bracket and mark the hole locations with a pencil for drilling.

Brackets must be in line and level. Shim brackets on inside mounts if necessary. The head rail must be level for the shade to operate properly.

<table>
<thead>
<tr>
<th>Shade Width</th>
<th># of Brackets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 40”</td>
<td>2</td>
</tr>
<tr>
<td>&gt;40” - 72”</td>
<td>3</td>
</tr>
<tr>
<td>&gt;72” - 84”</td>
<td>4</td>
</tr>
<tr>
<td>&gt;84” - 114”</td>
<td>5</td>
</tr>
</tbody>
</table>

MAKE SURE MOUNTING SURFACE IS LEVEL

Brackets must be in line and level. Shim brackets on inside mounts if necessary. The head rail must be level for the shade to operate properly.
INSIDE MOUNT

The minimum mounting depth for an inside mount is 1”.

A minimum of 3 ⅛” is needed to fully recess the shade.

Make sure the brackets are level and aligned.

Attach using two screws.

OUTSIDE MOUNT

The minimum mounting height for outside mounted shades is 1”.

Make sure the brackets are level and aligned.

Attach using two screws.

SPACER BLOCKS (OPTIONAL)

Each spacer block projects brackets ⅜” away from mounting surface.

Make sure the brackets are level and aligned.

Attach using two screws. Screws should be long enough to secure the bracket to the mounting surface.

EXTENSION BRACKETS (OPTIONAL)

Optional extension brackets are used to project the back of the shade up to 2 ½” from the mounting surface.

Attach the mounting bracket to the extension bracket with the nut and bolt provided.

SIDE MOUNT (OPTIONAL)

Measure from window sill up to desired mounting position on each side of the window frame. Mark position.

Mount side mount brackets on each side of window frame as shown.

Make sure to confirm the head rail will sit perfectly level.

Once side mount brackets are installed and properly positioned, attach the mounting brackets using the nuts and bolts provided.
SHADES WITH NO HEAD RAIL

The installation brackets are always mounted so that the inner surfaces face each other.

Brackets must be in line and level. Shim brackets on inside mounts if necessary. The head rail must be level for the shade to operate properly.

STEP 2: CONNECT WAND

SHADES WITH HEAD RAIL

Plug the control wire into the wand wire. The plugs will only fit together one way. The wires are bundled at the back of the head rail.

SHADES WITH NO HEAD RAIL

While holding wires in the channel of the wand holder, attach the wand holder to the end of the motor with the screws provided, using a #2 phillips head screwdriver. Be sure that the wires are not twisted or pinched.

Plug the wand wires into the motor wires.

STEP 3: SHADE INSTALLATION

SHADES WITH HEAD RAIL

Center the shade in the window opening and push the head rail into the mounting brackets as shown.

Push the rail back until it is fully engaged.
SHADES WITH NO HEAD RAIL

Insert the foot of the motor-side bracket into the slotted center hole of the motor end of the fabric roll.

Set the post of the idler end into the V of the support bracket. Rotate the T-hook on the support bracket to lock in the post and secure the fabric roll.

Bundle excess wire and secure with the cable tie mounting base and cable ties.

OPERATION

Press the **DOWN** or **UP** button to lower or raise the shade. Press the **STOP/FAVORITE** to stop the shade at the desired position.

To fully raise or lower the shade, simply press the **UP** or **DOWN** button and then release. The shade will automatically stop when it reaches the upper or lower limit. *(If the upper or lower limits are not set at the desired positions, see the Adjust Motor Limits section on the next page)*

Note: Upper and lower limits stops are set at the factory. An intermediate, or “favorite” position is not set at the factory. See page 6 for more information.
ADJUST MOTOR LIMITS (IF DESIRED)

The upper and lower limits have been set at the factory. If you need to make adjustments to the limits, follow the instructions below.

Press the SETTING button on the back of the wand and hold it in until the motor stops beeping. This will clear both the upper and lower factory limits as well as a favorite if one was set.

Set Upper Limit - Press the UP button to get the shade close to the desired upper limit and then press the STOP button to stop the shade. Tap the UP or DOWN button to move the shade to the desired position. To save the location, press the SETTING button until the motor beeps.

Set Lower Limit - Press the DOWN button to get the shade close to the desired lower limit and then press the STOP button to stop the shade. Tap the UP or DOWN button to move the shade to the desired position. To save the location, press the SETTING button until the motor beeps.

FAVORITE POSITION

SETTING AND USING A FAVORITE POSITION

Use the UP or DOWN buttons to position the shade at the desired “favorite” position. First press and hold the SETTING button on the back of the wand. While holding the SETTING button press and hold the UP button. Release both buttons when the shade beeps.

With the shade at either the upper or lower limit, simply press the STOP/FAVORITE button to bring the shade to the “favorite” position. To go to the “favorite” position from any other location, make sure the shade has been stopped for at least three seconds before pressing the STOP/FAVORITE button.

CHANGING A FAVORITE POSITION

Use the UP or DOWN buttons to position the shade at the new desired “favorite” position. First press and hold the SETTING button on the back of the wand. While holding the SETTING button press and hold the UP button. Release both buttons when the shade beeps.

This establishes a new “favorite” position and erases the old.
**SKEW ADJUSTMENT (IF NECESSARY)**

If the shade does not raise evenly, first make sure the mounting brackets are mounted level with each other.

If the shade is level and it still skews, roll the shade all the way down. Prepare a strip of masking tape approximately 5” long.

On the side of the shade opposite of the skewing direction, and as close to the end of the roller as possible, apply the tape with the sticky side facing the fabric. The tape should be placed on the back of the roller, out of sight.

Roll the shade up and check for skewing. If the shade is still skewing, add another strip of tape on top of the first one. If the shade is now skewing in the opposite direction, tear off about 1” of tape from the last strip installed.

**HOLD DOWN BRACKETS (OPTIONAL)**

Optional hold down brackets are mounted with the supplied screws.

With the shade at its proper drop, place the pin in each end cap and mark the screw holes.

Make sure the pins are level and aligned.

Raise the shade, then screw the hold down bracket into the mounting surface.

Flex the hold downs out to reinsert the bottom rail.
**CHARGING THE MOTOR BATTERY**

When the shade begins to operate slower than normal, or only beeps when you attempt to operate, it is time to charge the battery.

Plug the 8.4v charger into the port on the wand.

Plug the charger into an electrical outlet.

A red light on the charger indicates that the battery is charging.

To fully charge the batteries, allow the batteries to charge for at least 1 hour after the light on the charger turns green.

A typical charge cycle can take between 4-6 hours.

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**SHADE REMOVAL**

If you need to remove your shade, follow the instructions below.

Partially lower the shade and insert a flat head screwdriver as shown.

Twist the screwdriver until the head rail disengages from the bracket.

As you release the brackets, support the head rail to keep it from falling.

For no-head rail simple reverse the installation process.

---

**CLEANING AND CARE**

The Shade fabric is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

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**TROUBLE SHOOTING**

<table>
<thead>
<tr>
<th><strong>PROBLEM</strong></th>
<th><strong>SOLUTION</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The motor does not work or runs slowly</td>
<td>Recharge battery.</td>
</tr>
<tr>
<td>The shade moves the opposite direction of the control buttons.</td>
<td>Press and hold the SETTING button, then press and hold the STOP button. Hold both until the motor jogs (approx. 10 seconds).</td>
</tr>
</tbody>
</table>
MOTORIZED SHADE
with rechargeable motor

Installation & Care Instructions
**GETTING STARTED**

**IMPORTANT:** The remote control has **not** been linked to the shades. Install all shades prior to linking the remote.

A few simple tools are required:
- Measuring tape
- Power drill, drill bits
- ¼” Hex head and/or Phillips driver bit
- Pencil

Additional fasteners other than those sent with your shade may be required depending on the mounting surface. Wallboard and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs and drill bits. Remember to always pre-drill holes in wood to avoid splitting.
STEP 1: BRACKET INSTALLATION

Important: If a solar recharge unit is being installed read the section on solar recharge on page 20 prior to installing mounting brackets.

SHADES WITH HEAD RAIL

Shades are shipped with the required number of brackets for proper installation. End brackets should be located approximately 3” from either end. Depending on the width of the shade, additional brackets may be necessary, evenly spaced between the two end brackets.

Using the installation bracket as a template, measure to the edge of the bracket and mark the hole locations with a pencil for drilling.

Brackets must be in line and level. Shim brackets on inside mounts if necessary. The head rail must be level for the shade to operate properly.

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<tr>
<td>&gt;84” and up</td>
<td>5</td>
</tr>
</tbody>
</table>

INSIDE MOUNT

The minimum mounting depth for an inside mount is 1”.

A minimum of 3 3⁄4” is needed to fully recess the shade.

Make sure the brackets are level and aligned.

Attach using two screws.
OUTSIDE MOUNT

The minimum mounting height for outside mounted shades is 1”.

Make sure the brackets are level and aligned.
Attach using two screws.

SPACER BLOCKS (OPTIONAL)

Each spacer block projects brackets 3/8” away from mounting surface.

Make sure the brackets are level and aligned.
Attach using two screws. Screws should be long enough to secure the bracket to the mounting surface.

EXTENSION BRACKETS (OPTIONAL)

Optional extension brackets are used to project the back of the shade up to 2 1/2” from the mounting surface.

Attach the mounting bracket to the extension bracket with the nut and bolt provided.

SIDE MOUNT (OPTIONAL)

Measure from window sill up to desired mounting position on each side of the window frame. Mark position.

Mount side mount brackets on each side of window frame as shown. Make sure to confirm the head rail will sit perfectly level.

Once side mount brackets are installed and properly positioned, attach the mounting brackets using the nuts and bolts provided.
SHADES WITH NO HEAD RAIL

The installation brackets are always mounted so that the inner surfaces face each other.

Brackets must be in line and level. Shim brackets on inside mounts if necessary. The head rail must be level for the shade to operate properly.

STEP 2: SHADE INSTALLATION

SHADES WITH HEAD RAIL

Center the shade in the window opening and push the head rail into the mounting brackets as shown.

SHADES WITH NO HEAD RAIL

Once the brackets are secured and level, the fabric roll can be inserted. Make sure your hands are clean to avoid soiling the fabric.

Insert the foot of the motor-side bracket into the slotted center hole of the motor end of the fabric roll. The wire should be positioned so that it goes up on an inside mount or back on an outside mount. This will provide easy access to the setting button.

Set the post of the idler end into the V of the support bracket. Rotate the T-hook on the support bracket to lock in the post and secure the fabric roll.
STEP 3: LINK REMOTE

The remote control has multiple channels. Before linking the remote, determine which shade(s) you want on which channel. The standard remote has 5 channels, the remote with timer has 6 channels. All shades linked to a remote will also automatically be programmed to the “ALL” channel.

Remove plastic film from the front of the remote.

If battery is not already installed in the remote follow the instructions on page 18.

If using a timer remote, Turn the remote on using the power button on the right side of the remote. Then, tap the clock button until you see “MANUAL” in the display.

1. Press the SETTING button on the motor until the shade jogs once. Release the button immediately after the first jog - this should not be more than 3 seconds.

2. Repeat this step for all shades that will be controlled by the same channel.

3. Select the channel that you want to program using the CHANNEL selector button.

4. Press and hold the CONFIRM button until the shade(s) jogs once. The shade is now linked to the remote.

5. Repeat steps 1-4 to program the rest of the channels.
OPERATION

STANDARD REMOTE

Select the desired channel with the CHANNEL buttons. The channel indicator light will illuminate the channel that is on. If all 5 lights are lit, the remote will control all 5 channels at once.

Tapping the UP or DOWN buttons for less than 2 seconds will move the shade in short steps. Holding the UP or DOWN buttons down for more than 2 seconds before releasing will operate the shade in the faster standard speed.

Press the UP or DOWN buttons to raise or lower the shade.

Press the STOP button to stop the shade anywhere along the travel.

TIMER REMOTE

Shades can be manually operated while in manual mode. Tap the clock button until you see “MANUAL” in the display. Select the desired channel with the CHANNEL buttons. The channel will show in the display screen. If all 6 channel numbers are shown, the remote will control all 6 channels at once.

Press the UP or DOWN buttons to raise or lower the shade.

Press the STOP button to stop the shade anywhere along the travel.

Note: The timer remote does not have fine adjustment capability.
ADJUST MOTOR LIMITS (IF DESIRED)

If using a timer remote, tap the clock button until you see “MANUAL” in the display.

The lower and upper limits have been set at the factory. If you need to make adjustments to the limits, follow the instructions below.

Please Note: When clearing the factory set limits, both the upper and lower limits will need to be reset.

Use the CHANNEL buttons to select the channel for the shade that needs to be adjusted. Then follow the directions below.

When adjusting one shade, the other shades on that channel need to be temporarily unlinked from the remote.

To unlink a shade, press and hold the red SETTING button on the motor until it completes one jog - jog/jog cycle and then release the SETTING button. Repeat for all other shades on that channel.

Follow the limit setting instructions below and then relink “turned off” shades by following the steps in section 3 LINK REMOTE found on page 5.
LOWER LIMIT

Hold the LIMIT button until the shade stops jogging.

Use the DOWN button to lower the shade. Press stop when the shade is near the desired lower limit.

Use the UP and DOWN buttons to adjust the length more accurately.

Hold the CONFIRM button until the shade jogs. This locks in the lower limit.

UPPER LIMIT

Use the UP button to raise the shade. Press stop when the shade is near the desired upper limit.

Use the UP and DOWN buttons to adjust the upper limit more accurately.

Hold the CONFIRM button until the shade jogs. This locks in the upper limit.

Note: If you also desire to set a favorite position you should do so prior to relinking other shades on that channel. See the next page for setting favorites.
FAVORITE POSITION

When adding a favorite position to one shade, the other shades on that channel need to be temporarily unlinked from the remote.

To unlink a shade, press and hold the SETTING button until it completes one jog - jog/jog cycle and then release the SETTING button. Repeat for all other shades on that channel.

SETTING A FAVORITE POSITION

Use the UP or DOWN buttons to position the shade at the desired “favorite” position. While holding the LIMIT button, quickly press and hold the UP button. Release both buttons when the shade jogs.

When complete, relink “turned off” shades by following the steps in section 3 LINK REMOTE found on page 5.

USING A FAVORITE POSITION

With the shade at either the upper or lower limit, simply press the STOP/FAVORITE button to bring the shade to the “favorite” position. To go to the “favorite” position from any other location, make sure the shade has been stopped for at least three seconds before pressing the STOP/FAVORITE button.
CHANGING A FAVORITE POSITION

Unlink all other shades on the same channel before changing/erasing the favorite position.

Use the UP or DOWN buttons to position the shade at the desired “favorite” position. While holding the LIMIT button, quickly press and hold the UP button. Release both buttons when the shade jogs.

To erase a “favorite” position, bring the shade to the upper limit. Press and hold the LIMIT button on the back of the remote, then press and hold the UP button. Release both buttons when the shade jogs.
ADVANCED PROGRAMMING

REPLACE ORIGINAL REMOTE, ADD ADDITIONAL REMOTE OR ADD SHADE TO AN ADDITIONAL CHANNEL

1. Press the SETTING button on the motor until the shade jogs once. Release the button immediately after the first jog - this should not be more than 3 seconds.

2. Repeat this step for all shades that will be controlled by a single channel.

3. Select the channel that you want to program using the CHANNEL selector button.

4. Press and hold the CONFIRM button until the shade(s) jogs once.

5. Repeat steps 1-4 to program the rest of the channels on a multi-channel remote.
REMOVE A SHADE FROM A REMOTE OR CHANNEL AND LINK IT TO A DIFFERENT REMOTE OR CHANNEL

1. Press and hold the SETTING until it completes one jog - jog/jog cycle.

2. Release the “Setting” button. The original remote or channels have been unlinked.

Link the motor to the new remote or channel

1. Follow the steps for replacing the remote on page 11.
PROGRAMMING TIMER REMOTE

SETTING CLOCK

Use the power button to turn on the remote.

Tap the **CLOCK** button until you see “MANUAL” in the display.

Push and hold the **LIMIT** button. While holding the **LIMIT** button, push the **CLOCK** button for 3 seconds and release. The hour digits will flash.

Use the **UP** and **DOWN** buttons to set the current hour. **NOTE:** Time is in 24 hour format (military time). For example: 1:00 PM will be displayed as 13:00.

Press **CHANNEL** button to confirm hour and advance to minutes.

Use the **UP** and **DOWN** buttons to set the current minute.

Press **CHANNEL** button to confirm minute and advance to day.

Use the **UP** and **DOWN** buttons to set the current day.

Hold the **CLOCK** button for 3 seconds. Display will flash and then display the current time and day.
SETTING TIMER SCHEDULES

The timer remote allows up to 18 different timer schedules. Each timer schedule can be set for multiple channels and days, but only one function can happen at each time.

Use the power button to turn on the remote.

Tap the CLOCK button until you see “AUTO” in the display.

While holding the LIMIT button, push the CLOCK button for 3 seconds and release. The time will flash, then display “NO 1” and the flash “FF:FF”. If you want to set a different timer schedule press CLOCK for 1 second to scroll through the schedules (NO 1, NO 2, NO 3 etc.). Unprogrammed schedules will display FF:FF.

Press STOP button and the channel number display along the bottom of the screen will flash.

Use the STOP button to select the channel and move on to the next one. Use the UP arrow to skip a channel and the DOWN arrow to back up. You must press STOP for each channel that you want to select. If the channel is still flashing, it has not been selected.

Press CHANNEL button to confirm channels and advance to day selection.
Use the STOP button to select the day and move on to the next one. Use the UP arrow to skip a channel and the DOWN arrow to back up. You must press STOP for each day that you want to select. If the day is still flashing, it has not been selected.

Press CHANNEL button to confirm days and advance to hour selection.

Use the UP and DOWN buttons to set the hour. NOTE: Time is in 24 hour format (military time). For example: 1:00 PM will be displayed as 13:00.

Press STOP button to confirm hour and advance to minutes.

Use the UP and DOWN buttons to set the minutes.

Press STOP button to confirm minutes and advance to shade operation.

Shade operation symbols are to the right of the time. Use the UP and DOWN buttons to select the operation. ▲ will raise the shade, ▼ will lower the shade, ◀ will bring the shade to the favorite position.

Press STOP button to confirm operation.

Push the CLOCK button for 3 seconds and release. The display will flash to confirm settings are saved and advance to the next schedule. Repeat the steps above for each desired schedule.

When finished turn the power off to exit the set up mode.
IMPORTANT NOTES

• Remote must be in “AUTO” mode for the set schedules to operate. To return to “MANUAL” mode, tap the CLOCK button.

• When remote is in Auto mode, the display will alternate between the current time/day and the time/day/channel for the next upcoming schedule.

• To disable a schedule, simply reset the scheduled time to FF:FF.

SAMPLE SCHEDULE

NO 1: CH1 & CH2, MO TU WE TH FR, 6:00, ▲
NO 2: CH1 & CH2, MO TU WE TH FR, 21:00, ▼
NO 3: CH1 & CH2, SA SU, 9:00, ▲
NO 4: CH1 & CH2, SA SU, 22:00, ▼
NO 5: CH3, MO TU WE TH FR SA SU, 10:00, ◀
NO 6: CH3, MO TU WE TH FR SA SU, 21:00, ▼

SKEW ADJUSTMENT (IF NECESSARY)

If the shade does not raise evenly, first make sure the mounting brackets are mounted level with each other.

If the shade is level and it still skews, roll the shade all the way down. Prepare a strip of masking tape approximately 5” long.

On the side of the shade opposite of the skewing direction, and as close to the end of the roller as possible, apply the tape with the sticky side facing the fabric. The tape should be placed on the back of the roller, out of sight.

Roll the shade up and check for skewing. If the shade is still skewing, add another strip of tape on top of the first one. If the shade is now skewing in the opposite direction, tear off about 1” of tape from the last strip installed.
HOLD DOWN BRACKETS (OPTIONAL)

Optional hold down brackets are mounted with the supplied screws.

With the shade at its proper drop, place the pin of each hold down into the hole in each end cap and mark the screw holes.

Make sure the pins are level and aligned.

Raise the shade, then screw the hold down bracket into the mounting surface.

CHARGING THE MOTOR

When the shade begins to operate slower than normal it is time to charge the motor.

Plug the 8.4v charger into the port on the motor.

Plug the charger into an electrical outlet.

A red light on the charger indicates that the motor is charging.

To fully charge the batteries, allow the batteries to charge for at least 1 hour after the light on the charger turns green.

A typical charge cycle can take between 4-6 hours.
REPLACING THE BATTERY IN THE REMOTE

STANDARD REMOTE

Remove the battery tray from the remote by inserting a fingernail into the indentation on the back of the remote. To avoid the battery falling out of the remote, remove the tray while the remote is face up.

Insert the new battery (CR2430 lithium) into the battery tray so that the writing is facing up (positive up) when the remote is face up. Slide the tray back into the remote.

TIMER REMOTE

Slide the back of the remote down and then lift off the back cover.

Insert the new battery (CR2450 lithium) into the battery compartment so that the writing is facing up (positive up) when the remote is face down.

Replace the back cover on the remote.
SHADE REMOVAL

If you need to remove your shade, follow the instructions below.

Partially lower the shade and insert a flat head screwdriver as shown.

Twist the screwdriver until the head rail disengages from the bracket.

As you release the brackets, support the head rail to keep it from falling.

CLEANING AND CARE

The shade fabric is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

TROUBLESHOOTING

<table>
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<tr>
<th>PROBLEM</th>
<th>SOLUTION</th>
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<tr>
<td>The motor does not work or runs slow</td>
<td>Recharge motor</td>
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<tr>
<td>The motor continues to run in one direction</td>
<td>The limit setting was unsuccessful and needs to be reset</td>
</tr>
<tr>
<td>The indicator light on the remote does not shine or the remote-controlling range becomes shorter</td>
<td>Replace the battery in the remote (CR2430 for standard remote, CR2450 for timer remote)</td>
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