

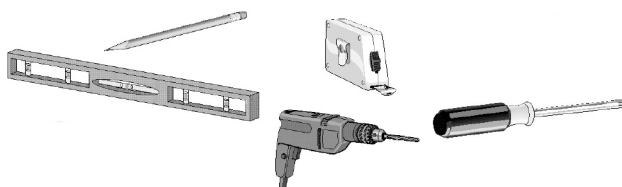
## INSTALLATION & OPERATING INSTRUCTIONS

### STATIONARY FAN STYLE ARCH Traditional Arch & Quarter Arch

Thank you for your purchase. This shade has been custom built for you from the highest quality materials. To avoid errors and save valuable time, please read these instructions before installing your new shades.

#### TOOLS YOU WILL NEED

1. Pencil or Marker
2. Measuring Tape
3. 1/4" Hex head and/or Philips Screwdriver
4. Carpenter's Level
5. Power Drill



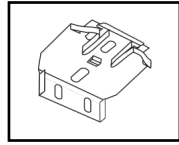
Mounting Surface	Fastener
Drywall, Plaster	Wall Anchors, Expansion Bolts (Not provided)
Metal	Sheet Metal Screws (Not provided)
Wood	No. 6 Hex Head Screws (Provided)

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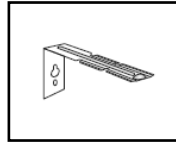
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## GETTING STARTED

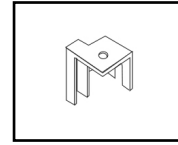
All of the required installation components are wrapped in your package along with these instructions. Check that the parts you have correspond to the parts shown below.



**Installation Brackets**



**Side Mount Bracket**  
(optional)



**Arch Support Clip**

## Installing the Brackets

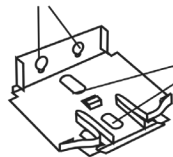
Using the installation bracket as a template, measure to the edge of the bracket and mark the hole locations with a pencil for drilling.

### FAN STYLE ARCH

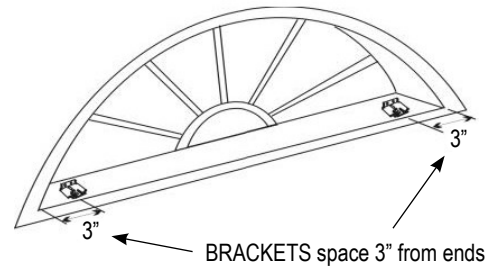
- Mount end brackets 3" from each side. Space any remaining brackets evenly.
- Make sure that all brackets are aligned and level. For the best fit on a non-perfect traditional arch in a deeply recessed window opening, position the brackets so that the arch is installed close to the original depth that the template was made.

Shade Width	Brackets
Up to 40"	2
>40" to 72"	3
>72"	4

Outside Mount Screw Holes

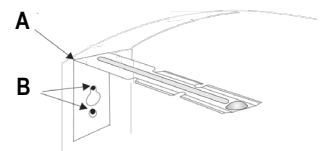


Inside Mount Screw Holes



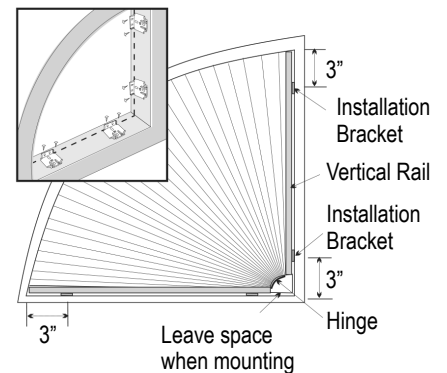
### Side Mount

- Line bracket top with joint where archtop meets top of rectangular window (A).
- Mark holes for screws (B). Remove brackets and drill holes.
- Insert bugle head screws for keyhole slots only. Approximately 1/8" of the screw should be left protruding.



### QUARTER ROUND

- Mount the brackets to the vertical and horizontal mounting surfaces.
- Place one bracket approximately 3" from the bottom and the other bracket 3" from the top along the vertical mounting surface.
- Place a bracket approximately 3" in from both edges of the horizontal mounting surface.

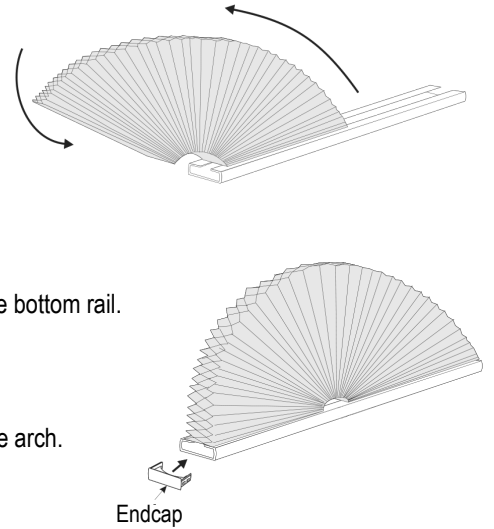


## Shade Assembly (Traditional Arch Only)

- Remove the end caps from the rail.
- Slide the fabric stack into the middle of the bottom rail.
- Fan the fabric out and slide the free stiffened cell of the fabric into the rail.

**NOTE:** On arches which are not perfect half circles, one end of the fabric has a straight edge and the other has a trimmed (jagged) edge. Orient the fabric so that the trimmed (jagged) edge, when fanned out, will become the outside edge of the arch. The straight side of the fabric stack will form the inner circle of the arch.

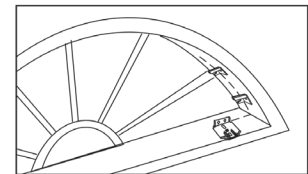
- Slide the stiffened cells into the rail so that the ends of fabric match up with the ends of the bottom rail.
- Inside the center of the rail, mark where the stiffened fabric ends.
- **For perfect half circles only**, cut the plastic stiffener provided to fit the pivot opening. Peel the paper liner off the stiffener and adhere it to the bottom rail in the inner circle of the arch.
- Replace the end caps. The four circular dimples on the end caps should face down.



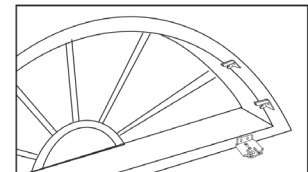
## Arch Support Clip Installation

The number of arch supports needed and their position are determined by the size and shape of the arch. Perfect half circles will require less support than an eyebrow arch.

- Mark the locations for the support clips.
- Position the clips so that the back of the clips are the same depth as the back of the installation brackets.
- Place a mark at the top center of the window opening. Space remaining clips evenly apart.
- Make sure all clips are at a consistent depth within the sill.
- Screw the arch support clips to the mounting surface through the hole in the top of the clip (inside mounts) or through the slot in the back (outside mounts).



Inside Mount



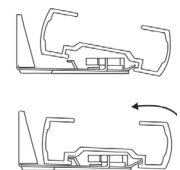
Outside Mount

## Shade Installation

### FAN STYLE ARCH

#### Standard Brackets

- Hold the shade up near the brackets and insert the front clip of the bracket into the front groove of the rail.
- Push the rail back and down until the back clips of the bracket are inserted in the back groove of the rail.

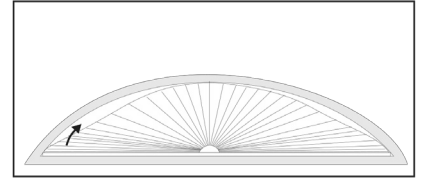
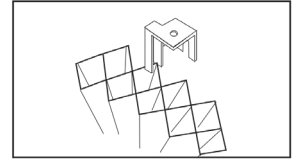


### QUARTER ROUND

1. Hold the shade up near the brackets and insert the front clip of the bracket into the front groove of the rail.
2. Make sure to leave a space at the pivot.
3. Push the rail back and toward the bracket until the back clips of the bracket are inserted in the back groove of the rail.
4. Repeat for the second rail.

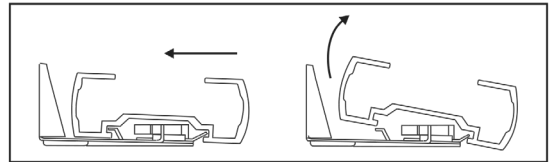
## Place Fabric Into Clips

1. Find the center of the fabric.
2. Gently press on the fabric until you are able to get the back cell into the top center support.
3. Next, go to the first clip up from the bottom of the arch, Gently lift and fan out the fabric until the first section fits the window opening. Gently press on the fabric until you are able to get the back cell into the support clip.
4. Repeat for remaining clips.
5. Check the fit of the arch shade. Reposition the fabric in the clips if necessary.



## Shade Removal

1. Push the head rail in toward the window.
2. Rotate the back of the rail away from the bracket.
3. As you release the brackets, support the rail to keep it from falling.



## TROUBLESHOOTING

**ISSUE:** Shade does not fit in opening properly.

**CAUSE:** The fabric has been attached to the rail in reverse forming an omega shaped hole instead of a smooth arch  $\cap$ .

**ADJUSTMENT:** Slide one side of the fabric off the bottom rail and fan it over to the opposite side. Reinsert the fabric on the other end of the rail.

## CARE AND CLEANING

The shade fabric is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

## CHILD SAFETY

Young children can **STRANGLE** in cord loops and in the loop above the cord stop. They can also wrap cords around their necks and **STRANGLE**.

- Always keep cords out of children's reach.
- Move cribs, playpens and other furniture away from cords. Children can climb furniture to get to cords.
- Do not tie cords together.
- Make sure cords do not twist together and create a loop.



### SAFETY LABELS

In compliance with WCMA/ANSI safety standards the warning labels on the bottom rail are designed to be permanent. **DO NOT** remove the permanent warning label on the bottom rail. This assures that future owners of this product will be aware of potential dangers associated with this shade.

## WARRANTY INFORMATION

Lifetime Limited Warranty covering our Custom Made Blinds

We extend this lifetime limited warranty to the original purchaser. This warranty applies only to manually operated Custom Products properly installed in the window, door or interior area for which they were intended. Installation of the product must be in accordance with accompanying instructions. The product cannot be modified. It is the purchaser's responsibility to maintain and clean the product in compliance with the instruction provided. The product must be used only in the window for which it was purchased. Damage to the product resulting from misuse, abuse, direct exposure to salty air or discoloration due to sunlight or the passage of time is not covered by this warranty.

This warranty does not apply to conditions caused by normal wear and tear upon the product. This warranty is exclusive and in lieu of all other obligations, liabilities or warranties. In no event shall the Manufacturer be liable for incidental or consequential damages or for any other direct or indirect damage, loss, cost, expense or fee. Some states do not allow the exclusion or limitation of incidental or consequential damages, so this exclusion or limitation may not apply to you.

In the event of a defect under this warranty, we will repair or replace the product, at our option, provided it is returned to our store. Our warranty obligation excludes shipping charges and labor costs for measuring and installation. Repairs will be made with like or similar parts. This warranty gives you specific legal rights, and you may have other rights which vary from state to state.

Notes: Motorization Systems are warranted for five years from the date of purchase. Specialty Blinds and Shades are warranted for one year from the date of purchase.

This warranty does not apply to Commercial Orders.

